



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		KH GOVERNMENT DEGREE COLLEGE, DHARMAVARAM
• Name of the Head of the institution	Dr. K. PRABHAKAR REDDY	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9133437806	
• Mobile No:	9441117709	
• Registered e-mail	jkc.dharmavaram@gmail.com	
• Alternate e-mail	pavanisd1@gmail.com	
• Address	Guttakindapalli, DHARMAVARAM	
• City/Town	SATHYASAI DISTRICT	
• State/UT	ANDHRA PRADESH	
• Pin Code	515671	
2.Institutional status		
• Affiliated / Constitution Colleges	AFFILIATED	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	SRI KRISHNA DEVARAYA UNIVERSITY				
• Name of the IQAC Coordinator	S. PAVANI				
• Phone No.	08559224722				
• Alternate phone No.	9290198899				
• Mobile	9703094743				
• IQAC e-mail address	jkc.dharmavaram@gmail.com				
• Alternate e-mail address	pavanisd1@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://khgdcmm.ac.in/home.php				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://khgdcmm.ac.in/userfiles/SKU%20UG%20Calender%202023-24(R).pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.57	2025	16/01/2025	16/01/2030
6.Date of Establishment of IQAC			24/08/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NA	NA	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	10
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>Usage of ICT tools for effective teaching-learning process Conduction of Guest Lectures on various topics related to syllabus. Celebrated International Mother Language Day, Republic Day and Independence Day Alloted the NAAC Criteria wise Documentation work for the preparation of SSR. Conducted Rallies to creates awareness among the students and the local community of Dharmavaram.</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Planned to prepare the Action Plan for the year 2023 - 24 Organized a meeting on 12-06-2023 designed the Action Plan of 2023 -24	Planned to celebrate the International Yoga Day, Independence Day and Computer Literacy Day, National Consumer Right's Day, International Mother Language Day
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
STAFF COUNCIL	22/08/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	19/12/2023

15. Multidisciplinary / interdisciplinary

The students can opt the Skill Development Courses which they like for the courses prescribed by the APSCHE.

16. Academic bank of credits (ABC):

Not Applicable

17. Skill development:

The students are taught Skill Development courses such as Business Communication, ICT, DISASTER MANAGEMENT, TOURISM GUIDANCE Personality Development and Leadership, etc., and strengthen their knowledge on them

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution is located in the outskirts of the town where people heterogenous groups live. As such the students who get admission into college hail from below poverty who face difficulty to understand text in the English medium. Therefore, the staff members teach in the local language when the students fail to understand the concepts in English. The Departments of languages also conduct group discussions, essay and elocution competitions on various important days to improve their communication and writing skills

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The institution strictly adheres to the Course Outcomes, Programme Outcomes, and Programme Specific Outcomes and maps them with the performance with a view to attaining the course outcomes.

20. Distance education/online education:

The staff actively used online tools like WhatsApp, Google Forms, to distribute notes and study videos for the convenience of students. Online Guest Lectures also engage via Zoom Platforms for the students.

Extended Profile

1.Programme	
1.1	03
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	22
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	03
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	50
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	14
Number of full time teachers during the year	
File Description	Documents
Data Template	View File

3.2	14
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	11
Total number of Classrooms and Seminar halls	
4.2	1.221903
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	45
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

KH Government Degree College, Dharmavaram, has been catering to the academic needs of the students for the last 39 years by offering UG courses. Curricular aspects in the institution are carried out as per the proceedings and guidelines of Andhra Pradesh State Council for Higher Education, Mangalagiri and Sri Krishnadevaraya University, Ananthapuramu. The aim of the curriculum is to impart education that is globally competent to the students. Each department planned academic activities as per their syllabus so that the curriculum is delivered to the students in a most effective way. The planning is recorded in Minutes Book of the concerned departments and the Action Plans designed by the IQAC. The academic calendar prepared by the Andhra Pradesh State Council of Higher Education (APSCHE), Mangalagiri circulated to all the State Universities and the same is followed by K.H.GOVERNMENT DEGREE COLLEGE the Institution as and when it is circulated by the affiliating Sri Krishnadevaraya University, Ananthapuramu. The Faculty members prepare Annual Curricular Plan at the beginning of every academic year and complete the syllabus by panning the

activities for the students. The topics taught in the classroom, methodology adopted while teaching the content, curricular and co-curricular activity planned, if any, pertaining to the topic, and other information are entered in a Teaching Diary period wise. The teaching staff even prepare Teaching Notes that immensely helps the students as well the faculty in delivering lessons effectively

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Andhra Pradesh State Council of Higher Education (APSCHE), Andhra Pradesh prepares the Academic Calendar at the beginning of every academic year. Every University in the state designs its own academic calendar and circulated to all the affiliated colleges in the region for the academic year. The Academic Calendar gives details like the period of instruction of classwork, the conduct of Mid-Internal Examinations and Semester-End Examinations, and other events. It helps the faculty to plan the respective course delivery and curricular activities. The IQAC and the Academic Council of the College prepare the Institutional Action Plan to meet its outcomes. The college strictly adheres to the academic calendar by the affiliating university Regarding Continuous Internal Evaluation (CIE), the College follows the Standard Operating Procedures (SOPs) by Commissioner of Collegiate Education, Vijayawada. Internal Assessments, Periodical Assignments, Study Projects, Student Seminars, classroom quizzes, regular attendance, and active participation in all the activities are part of the final assessment.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating

University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional Page 11/104 09-07-2023 11:21:46 Annual Quality Assurance Report of K.H. GOVERNMENT DEGREE COLLEGE ethics. The college offers Life Skill Courses and Skill Development Courses, designed by the Andhra Pradesh State Council of Higher Education, like Human Values and Professional Ethics, Information Communication and Technology, Environmental Education etc. These Skill courses integrate crosscutting issues relevant to their respective courses. Every year the institution undertakes a host of activities in the nearby vicinity to promote the above programmes. The college takes efforts for integration of ethical and human values through extracurricular activities also. Programs conducted under the flagship of all departments, N.S.S, and Women empowerment cell help to inculcate human values among the students. National festivals like Independence Day and Republic Day celebration serve as a platform to

promote patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college. Thus, the institution integrates crosscutting issues relevant to the professional ethics, Gender related issues, Human values, Environmental and other issues to achieve sustainability in the curriculum.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

77

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://khgdcmm.ac.in/userfiles/feedback%20forms%20DOC1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

130

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

20

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The teachers conduct classroom seminars, remedial classes, career guidance classes and create a truly learning atmosphere in the classroom. The documentation will be maintained in a proper format. Permission will be taking from the Principal, Circular is sent to all the students, event will be organized, attendance and other proofs are maintained, and photographs will be taken. At the end of the event/programme, feedback will be taken from the students to know whether the objective is met or the outcome achieved. For instance, 02 students are given coaching for PG MA English entrance. Between the two, 01 secured Tenth rank and got an admission into PG Programme. Bridge Courses are conducted for the beginners, Remedial classes are conducted for slow learners, Additional tasks are given for advanced learners. ICT supplements the effective delivery of the content. The staff adopts technologically enabled learning and engages all the students in an appropriate learning process. Experiential learning through Internships and Assignments is specifically facilitated. Complementing these pursuits, the mentor-mentee system is introduced. The mentors guide the mentees whenever they raise any doubts either pertaining to academics or careers. The College library provides access to a vast repertoire of international and national journals, books, etc., as well as e-resources to strengthen the teaching-learning processes.

File Description	Documents
Link for additional Information	https://khqdcmm.ac.in/userfiles/2_3_2%20View%202.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
77	12

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Academic processes are streamlined by constituting the committees to monitor curricular, co-curricular, and other extension activities. They prepare Timetables, Annual Academic Curricular Plan, Teaching Notes, Teaching Diaries, Teaching Methodologies, use of ICT tools etc. They clearly define the delivery mechanism such as the methodology used in the classroom, activity/co-curricular conducted, the tools that are used for teaching. The teachers conduct classroom seminars, remedial classes, career guidance classes and create a truly learning atmosphere in the classroom. The documentation will be maintained in a proper format. Permission will be taken from the Principal, Circular is sent to all the students, event will be organized, attendance and other proofs are maintained, and photographs will be taken. At the end of the event/programme, feedback will be taken from the students to know whether the objective is met or the outcome achieved. For instance, 02 students are given coaching for PG MA English entrance. Between the two, 01 secured Tenth rank and got an admission into PG Programme.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://khgdcmm.ac.in/userfiles/2_3_1%20View%201.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution makes its efforts to identify the hidden talents and capabilities of the students and teach accordingly. It follows a good number of student-centric methods such as Student Seminars, Role-Plays, JAMs, Group Discussions, Quizzes, Sports and Games, Cultural Programmes, Presentations, Assignments, Projects, Internships, etc., through which the students gain knowledge.

With the outbreak of Pandemic, the teachers have shifted from traditional teaching to blended teacher. The teachers teach content with the help of ICT tools and make it more interesting. PPTs, Videos, show videos from YouTube and other e-teaching platforms in the classroom to deliver the content better.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://khgdcmm.ac.in/userfiles/1_1_1%20do1.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

50

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal and External evaluation of students' performance plays a vital role in ensuring the qualitative improvement. It is highly benefit even for the stakeholders. The College is affiliated to Sri Krishnadevaraya University, Ananthapuramu and as such it strictly adheres to the evaluation guidelines issued by the University and the Commissioner of Collegiate Education. As per the guidelines, Internal Assessment is for 25 marks which include Two Mid-Internal Examinations, Student Seminar, Assignment, Regular Attendance. The External Examination (Semester End Examination) is for 75 marks. The Internal Assessment parameters are followed according to the university norms by the respective departments. The Examination Committee makes the necessary arrangements to conduct these examinations. They prepare Time Table for the Internal Examination and follow a mechanism to store marks of all the students. All the answer scripts are valued within a day or two after the examinations and the performance of the students is reviewed in the classroom by the concerned teacher. Once the valuation is done in the departments, the Assessment Committee headed by the convener and the representative members from all the programs receive internal marks uploaded in a .pdf document generated by the affiliating university. IA of all programmes collectively exhibited on the college notice board

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://khgdcmm.ac.in/userfiles/2_5_1%20view%201.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

All the answer scripts are valued within a day or two after the examinations and the performance of the students is reviewed in the classroom by the concerned teacher. Once the valuation is done in the departments, the Assessment Committee headed by the convener and the representative members from all the programs receive internal marks uploaded in a .pdf document generated by the affiliating university. IA of all programmes collectively exhibited on the college notice board Interactive sessions are held with the students to discuss their performance and suggestions are given to improve their performance, if it is poor. Over a week's time the students with the grievances meet the concerned department's head and the faculty, and present their problems both formally and informally, if there are any. The written complaints and requests are filed in the departments. The genuine grievances are addressed by the faculty and the Examination Committee within a day or two. The improvement tests are given upon the requests of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://khgdcddmm.ac.in/userfiles/2_5_1%20view%202.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Outcome Based Education is crucial in NEP-2020, and the institute strictly adheres to this motto. Outcomes are about the performance of learners and this implies that there must be a performer - the student (learner), not only the teacher and certain predetermined objectives are fixed for learning. Institute follows the syllabus prepared by APSCHE. Program Outcomes are delineated precisely by the APSCHE only. APSCHE prepares objectives and learning outcomes for all the course publishes in the syllabus book and displays in the website itself. To map the course outcomes to program outcomes All Department in-charges convene departmental meetings at beginning of the academic year to chalk out action plan to attain POs and COs and submit to academic and IQAC co-coordinator. They are uploaded in College Website, Displayed in College notice Board and circulated among stake holders for wide publicity and awareness. IQAC collects feedback from students, parents and Alumni on curriculum and on teachers performance for effective implementation of POs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://khgdcxmm.ac.in/userfiles/2_6_1%20doc%201.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

K.H Govt. Degree College, Dharmavaram takes all the strategies to attain the program outcomes (POs) and course outcomes (COs) as it is a crucial aspect of the assessment and evaluation process for every institution. The faculty members record the performance of each student through a continuous evaluation process. Some of the measures are: Internal examinations: The Internal Assessment constitutes 25% weightage of the total marks in each subject which include assignments, group discussions, debates etc. Whereas from this academic year onwards weightage for internal assessment has been increased to 30%. End-Semester Examinations: Being an affiliated college of SK University, K.H Govt. Degree College, Dharmavaram conducts the end-semester examinations as per the University schedule. Practical Assessment: The University appoints external examiners to evaluate each student by conducting Practical examinations. Result Analysis: At the end of each semester, result analysis displayed on the website of college. Result analysis is prepared program-wise, course-wise, subject-wise and lecturer-wise accordingly. This helps us to overcome the lapses and lecturers are instructed to take remedial measures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://khgdcxmm.ac.in/userfiles/2_6_1%20Doc%202.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

15

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://khgdcddmm.ac.in/userfiles/2023-2024%20Result%20Commerce.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://khgdcddmm.ac.in/userfiles/1_4_1doc1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

K.H. Government Degree College, Dharmavaram, regularly organizes extension activities in the neighbourhood community to sensitize students to social issues for their holistic development. These activities held under the units of NSS and RRC. The sensitizing and social issues that the college conducts activities include a) Gender Issues, b) Environmental Issues, c) Disaster Management, d) Community Interaction, etc. These community activities allowed students to mingle with the residents and villagers and to contribute to the society. The staff and the students took up plantation programmes not just in the college but in the adopted Gotluru village as well. Besides this, the institution also organized extension activities like Community Service Projects, Vanam Manam Programmes, ODF Surveys, Blood Grouping and Blood Donation Camps, Janmabhoomi, Awareness on Disha App, Awareness of women health issues, Awareness on legal issues, etc. Students created awareness on health and hygiene, the importance of education, financial literacy, voter enrollment, and other activities during NSS Special Camps.

File Description	Documents
Paste link for additional information	https://khgdcmm.ac.in/userfiles/3_4_1%20Doc1.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****Nil**

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure and physical facilities to impart better teaching and to equip the skills of the learners. It ensures its optimal utilization in order to create a meaningful teaching-learning environment and also augments infrastructure at regular intervals depending on the need, especially with the support of the State Government, CPDC, and philanthropists. Besides these, a

few Staff Members also contribute to the Institution. Provided two computers in the college Library so that the students can register in online courses and earn certificates and download additional material from the internet on the contents prescribed to them.

There is a computer laboratory that consists of 30 computers for the utilization of the students. Besides these, two computers are available in the library for browsing the content. The library has subscribed NList and provided login credentials to all the staff members and students so that they can access research articles from online journals and know the latest trends in their subjects. It also has 16000 volumes which include textbooks, competitive books, journals, magazines, etc., and the same are issued to the students to widen their knowledge and also to prepare for competitive examinations. Besides these, there is a Virtual Classroom, an e-Classroom, a full-fledged Gymnasium, an Internet and Wi-Fi facility, and a 500 Litre RO Water Filter

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khgdcmm.ac.in/userfiles/4_1_1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The campus is spread over in 10 acres of peaceful land surrounded by hundred trees. There are 12 classrooms which include a virtual classroom and a seminar hall with ICT tools. The Staff members effectively utilize the ICT tools to impart better teaching in the classrooms. They play videos, show pictures made on the topics prescribed to them, and demonstrate the applications so that the learners can install and learn their subject.

There is a full-fledged Gymnasium, an Internet and Wi-Fi facility, and a 500 Litre RO Water Filter.

- Station Gym
- Stage with enough open space that can accommodate 150 students
- Acres of Ground to conduct district level sports and games
- Sufficient Open space to conduct academic and cultural events

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khgdcddmm.ac.in/userfiles/4_1_1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In the Library SOUL 3.0 (ILMS) Software is Installed and the Automation process is going-on The library was established in the year 1983 with a view to facilitating books and contributing to the growth and development of the students and the staff of the institution. It envisions itself as a learning temple and provides easy and open access to all the stakeholders. The objective of the library is to accomplish the institution's vision and mission by providing information, to provide resources and required material to institutional stakeholders. It has a collection of 16,778 books with a footfall of 30 per day. Besides these, there are adequate number of volumes for SC and ST students under SC/ST book bank. There are three computers with internet connectivity so that the students can access online journals and other relevant subject material from different websites. The Staff Members and the Students regularly visit the library and read books and newspapers available. The students borrow the course books from the library and return them within a week. The college has subscribed few magazines. The College has allotted a few hours, at least two, in a week with a view to inculcating the reading habit among the students

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://khgdcmm.ac.in/userfiles/4_2_1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The College has adequate IT infrastructure and physical facilities to impart better teaching and to equip the skills of the learners. It ensures its optimal utilization in order to create a meaningful teaching-learning environment and also augments infrastructure at regular intervals depending on the need, especially with the support of the State Government, CPDC, and philanthropists. There are 12 classrooms which include a virtual classroom and a seminar hall with ICT tools. The Staff members effectively utilize the ICT tools to impart better teaching in the classrooms. They play videos, show pictures made on the topics prescribed to the students and learn their subject. The institution has 10 Mbps fiber cable internet connectivity. The campus is wi-fi enabled and the password is shared to all the students so that the students can watch videos on the topic prescribed and download additional material on the subjects.

- 10 Mbps Bandwidth in the Campus
- Computer with Internet connectivity in the Principal's Chamber

- Computers with Internet connectivity in the Office
- Computer with Internet connectivity in the IQAC Room
- Computer with Internet connectivity in the Library
- Computer with Internet connectivity in Virtual Room
- Computer with Internet connectivity in the Computer Lab
- Computers will be updated once per Semester

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khgdcmm.ac.in/userfiles/4_3_1.pdf

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.221903

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are 12 classrooms which include a virtual classroom and a seminar hall with ICT tools. The Staff members effectively utilize the ICT tools to impart better teaching in the classrooms. They play videos, show pictures made on the topics prescribed to the students and learn their subject. The institution has 10 Mbps fiber cable internet connectivity. The campus is wi-fi enabled and the password is shared to all the students so that the students can watch videos on the topic prescribed and download additional material on the subjects.

1.10 Mbps Bandwidth in the Campus

2.01 Computer with Internet connectivity in the Principal's Chamber

3.03 Computers with Internet connectivity in the Office

4.01 Computer with Internet connectivity in the IQAC Room

5.03 Computer with Internet connectivity in the Library

6.01 Computer with Internet connectivity in Virtual Room

7.01 Computer with Internet connectivity in the Computer Lab

8. Computers will be updated once per Semester

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
98	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

7

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

6

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

07

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

09

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

KH Government Degree College, Dharmavaram, doesn't have any Registered Alumni. Yet, it makes attempts to conduct Alumni meetings with a view to registering the Alumni who can become a part in the institutional activities, give constructive suggestions for the development of the college, and donate infrastructure/equipment for the welfare of the students. During the years 2021 and 2022, the College has convened at least 10 meetings with the Alumni and is on its way to form Bye Laws for the Registration of Alumni. The following equipment have contributed by the Alumni: 1.Alumni Quarters-Rs.1,50,000 2.10 Ceiling Fans-Rs.15,000 3.20 LED Bulbs-Rs.6,000 Apart from financial assistance, they have participated in the institutional activities and enlightened the students on academic and social aspects thereby contributing for the welfare of the institution and the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

K.H. Government Degree College's vision and mission is its guiding framework. It defines its goals and outcomes both at the macro and micro level. The leadership at helm in the form of the Governing Body works closely in tandem with the Principal of the college to ensure that the policies of the institution and its practices lead to its defined vision, which is "To strengthen the institution as an educational hub and produce a community of scholars by providing quality higher education that helps them grow potentially." The college is committed to provide quality education to its students and make them grow in their lives. The college is committed to a) to empower students to evolve as creative and intellectual professionals, b) to create a conducive environment for collaborative opportunities between industry and academia, and c) to raise outstanding citizens who bring value to society and contribute towards nation building.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The synergies of the governance and leadership along with the college faculty and administration actively ensure that stated objectives are adhered to. The IQAC is the nodal committee which works with all departments to periodically assess and ensure that quality education is being imparted.

Besides the IQAC, various Staff Council committees and other statutory bodies of the college work towards ensuring that the academic environment of the college remains inclusive and holistic. Feedback from all stakeholders leads to desired change. Every student's voice is important to the governance. Their needs are articulated through the Staff Council. Not only are their skills augmented but every effort is made to make them physically fit and emotionally balanced.

The governance and leadership are ready to embrace NEP 2020 and lead its students towards educational practices which are more flexible, diverse, and inclusive for nuanced intellectual and social transformation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The key to effective management is in well-defined policies and procedures for the functioning of every aspect of college life. As the institution was established by the Government of Andhra Pradesh, the appointments and services rules are followed as laid down by the government and the Department of Collegiate Education, Andhra Pradesh.

The organizational structure of the College consists of the CPDC, the Principal, the IQAC, the teaching staff, the non-teaching staff, and the students. Staff Council meetings are held at least once in a month for the effective planning and implementation of programmes like teaching, learning, academic administration, curricular and extra-curricular activities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Various Institutional Committees are constituted for the planning, preparation and execution of academic, administrative, and extra-curricular purposes. Each Committee consists of the Convenor and its members.

K.H. Government Degree College has the following committees and cells: <https://khgdcmm.ac.in/pages.php?type=administration&id=college-committees> The Anti-Ragging Cell, Grievance Redressal Cell, Women Empowerment Cell, and other cells are formed with an objective to ensure that no violation of rules takes place within the College and work towards addressing and settling grievances if any.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College is run by the Government of Andhra Pradesh and as such all the welfare measures specified by the Government are applicable to teaching and non-teaching staff.

1.Andhra Pradesh Government Life Insurance (APGLI) - A social security measure for the welfare of all government employees. It is mandatory for all.

2.Group Insurance Scheme (GIS) - A government life insurance scheme to safeguard the employees. It is mandatory for all.

3.Employee Health Scheme (EHS) - A cashless treatment for the employees and their dependents. It is mandatory for all.

4.General Provident Fund (GPF) - A social security measure for the employee's family in case of employee's death or if the employee is retired from service. It is an additional source of income for the employee after retirement.

5.Contributory Pension Scheme (CPS) - A security pension scheme offered by the Government of Andhra Pradesh. The Government contributes its share equal to the share of the employee every month.

6.National Pension Scheme (NPS) - A pension scheme for the employees who joined the Service after 01-01-2004.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institutions Performance Appraisal System for teaching and nonteaching staff didn't ask by the CCE.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

K.H. Government Degree College, Dharmavaram, is run by the Government of Andhra Pradesh. It is totally funded by the Government and as such the government at regular intervals sends Accountant General (AG) Audit Team and verifies the utilization certificates. It is an external audit. Sometimes, the University Grants Commission too sanctions funds for the institution. The amount is utilized as per the needs of the college strictly following the guidelines of the

UGC.

The Utilization Bills will be submitted to UGC SERO, Hyderabad, annually. The Internal Audit is a continuous process which ensures after each and every financial transaction, whereby the college itself carries out the initial stage of the internal audit. At first, the Superintendent/Senior Clerk scrutinizes and verifies the bills. They are again scrutinized by the Principal which are further verified by the Audit team of the Commissionerate of Collegiate Education, Andhra Pradesh, or Regional Joint Director of Collegiate Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Internal Audit is a continuous process which ensures after each and every financial transaction, whereby the college itself carries out the initial stage of the internal audit. At first, the Superintendent/Senior Clerk scrutinizes and verifies the bills. They are again scrutinized by the Principal which are further verified by the Audit team of the Commissionerate of Collegiate Education, Andhra Pradesh, or Regional Joint Director of Collegiate Education. The College invites tenders/quotations and prices are compared. The

Finance Committee goes through all the quotations and approves of the lowest quoted company to supply the item.

At the end of the academic year, the finance committee checks Departmental Accession Register, Stock Registers, and others physically. The audit objections/compliance, if any, is handled by the Office Staff in consultation with the Principal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the College is formed strictly following the guidelines framed by NAAC. Successfully organized Quiz Competitions, both Online and Offline, and distributed certificates to the winners and the participants to infuse a sense of competitive spirit in them Adapted blended mode of teaching effectively utilizing the ICT tools and Virtual classroom available in the College. Designed and executed a well-structured action plan to increase the students' Admissions during the Academic Year 2021-22. Created awareness among the students on various academic and social issues by celebrating all the important days. Created awareness among the students celebrating/paying tribute to the national leaders and other renowned personalities of various fields. Increased the ambiance of the college by bringing drastic changes through the construction of a compound wall, additional blocks, stages, college entrance, and many more. Organized Alumni meetings, approached philanthropists and received donations to improve the infrastructure and other facilities of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

The Internal Quality Assurance Cell of the College is formed strictly following the guidelines framed by NAAC.

Successfully organized Quiz Competitions, both Online and Offline, and distributed certificates to the winners and the participants to infuse a sense of competitive spirit in them Adapted blended mode of teaching effectively utilizing the ICT tools and Virtual classroom available in the College.

Designed and executed a well-structured action plan to increase the students' Admissions during the Academic Year 2021-22.

Created awareness among the students on various academic and social issues by celebrating all the important days.

Created awareness among the students celebrating/paying tribute to the national leaders and other renowned personalities of various fields.

Increased the ambiance of the college by bringing drastic changes through the construction of a compound wall, additional blocks, stages, college entrance, and many more.

Organized Alumni meetings, approached philanthropists and received donations to improve the infrastructure and other facilities of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

K.H Government Degree College is a Coeducation college established to promote education. College organizes many programmes to make students stable and strong to fight against inequalities, to survive in society. All the girls students are guided to install Disha app in their mobiles. Students are motivated to achieve financial independent to confront gender inequality in society.

- WEC organizes awareness programmes regarding gender sensitive issues, women's constitutional rights, cybercrime, female feticide, domestic violence, sexual and verbal abuse, menstruation care, and other related issues.
- Apart from e-CEGRaM, the online portal for grievances launched by APCCE.
- Self-awareness programmes are conducted to prepare them confident and strong. Legal awareness programmes are conducted by WEC every year by inviting local Civil Judge or senior advocate as resource persons.
- With support of urban health centre, regular blood grouping and Hb testing camps are conducted. Iron supplements are distributed to the girls who found Anaemic. Health Dept. staff distributed deworming tablets Albendazole to control parasitic worm infections.
- More than 90% of students are fully vaccinated for Covid 19. Awareness programmes on health, legal issues are conducted regularly. Counseling sessions for students are arranged to address the issues like confusing friendships, challenging relationships, academic pressures, and social media.
-

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College takes various initiatives to keep the campus clean, green, and eco-friendly. The initiatives include Solid Waste Management, Liquid Waste Management, and E-waste Management. The College doesn't generate any hazardous solid waste. The garbage is removed every day, and the leftover food in the lunch boxes is dumped in a pit and converted as compost. The institution doesn't generate any liquid waste which is hazardous to the environment. The liquid waste is carefully discarded in a corner while the water is thrown for the plants. The students are instructed not to throw the remaining water when they are leaving the college instead the water should be thrown on the plants and trees so that they grow and beautify the campus. The e-waste is given in charity to needy individuals and institutions if they are needed.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The success of any educational institution is measured through its vision, mission, and core values manifested in moulding the students

into good citizens of the country besides making them realize their potentialities and abilities. Keeping this in view, the College provides opportunities for students to grow, develop, and emerge as successful human beings. It takes maximum effort to remove discrimination and bring equality among all regions, cultures, and sections of society. To foster tolerance and harmony among students, the College organizes several programmes such as birth and death anniversaries of renowned personalities like Mahatma Gandhi, Sardar Vallabhai Patel, Dr. B.R. Ambedkar, Abdul Kalam, Sarvepalli Radha Krishna, and many more. It even organizes diversified programmes viz., Voters Rally, Ekta Diwas (National Integration Day) and others so that they become responsible citizens of this country.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college conducts several activities to mould the students and staff to become responsible citizens of our nation and inspires students to take part in socially inclusive activities which imbibe values in them which are complemented by curricula. Institution celebrates National festivals to infuse patriotic zeal throwing light on the importance of our constitution. One of the programmes offered by the institution has the constitution of India as a non-core course, which sensitizes the students about the Indian constitution. Singing the National Anthem in the college every day instills a feeling of patriotism. Students have taken up cleanliness drives both inside the campus and nearby villages, actively participated in COVID vaccination drives, blood donation camps, gender sensitization programs etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code

C. Any 2 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals such as Independence Day and Republic Day play a significant role in implanting seeds of Nationalism and Patriotism among the students. Students being the nation builders, they are infused with the thoughts of the responsibility of nation building process. The college celebrates these festivals with a great zeal and acknowledges the eminent leaders and their efforts so that the students may inherit those abilities and qualities. The Faculty, Staff, and Students of the college join together to celebrate these occasions and spread the message of Equality, Liberty, Fraternity, and Unity in diversity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1. Title of the Practice: Social Service through adopting a village as a unit
 2. Objective of the Practice: To Provide hands-on experience to the students in community service Facilitate experimental learning among the students Create social awareness through inter-personal and intra-personal interactions Establish a nexus between the institute and the community

1. The Context: Creating awareness of social service aspects that reflect the significance and spirit of unconditional and selfless service will inculcate a humanitarian approach in the students. Enlightening the rural masses regarding socially ill practices like child marriages that are rampant in rural areas. Maintaining a strong public health profile with specific reference to girl children is another contextual relevance of this practice. This program was designed and planned by NSS units of the institution and the volunteers were well trained for implementing the designed program by adopting a village. The Practice: NSS unit scheduled the program titled Services Rendering to Community Development

through NSS Activities by adopting a village as a unit and the agenda along with protocol was circulated among the staff and volunteers.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

K.H. Government Degree College sincerely believes that college life is not all about academics, games, friends and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better

individuals. College was established with the sole intention of taking the education to the door steps of the rural poor and right from the day of inception, Institute has been adapting umpteen productive measures to achieve this objective. Faculty members chalk out an action plan from the admission drive to the reaching out to the students at their residence.

Sustainable efforts are made to impart education to the students through providing financial assistance in the form of scholarships to the eligible and needy. Strong alumni association actively interact with the students and counsel them for their all-round development.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Nil